Using third-party material in your teaching

Using third-party material is a crucial part of teaching. Works in the public domain can be freely reused but if a work is still in copyright your use must be covered by either a **copyright exception** or a **licence**.



Public domain

Copyright lasts for a <u>limited</u> <u>time</u>, normally 70 years after the creator dies. The typographical layout of works is protected for 25 years from publication.

If copyright has expired, the work is in the public domain and you can freely reuse it.



Copyright exceptions

Copyright law allows limited copying in <u>certain contexts</u>, including for non-commercial 'illustration for instruction'. Your use must be fair to the rightsholder.

Usually this only covers shorter excerpts: copying more will normally require a licence.



Licences

The University has licences for library resources, as well as collective licences which enable copying of certain material.

Some resources have Creative Commons or other open licences which permit reuse with certain conditions.

If your use isn't covered by an exception, here are the licences and other options open to you.



Chapters and articles

Request scans of up to 1 chapter, 1 article or 10% of a publication under the CLA licence via the Reading List Service.



TV and film

Use <u>Box of Broadcasts</u> to view archived recordings and request upcoming broadcasts under the ERA licence.



Images

Look for images in the public domain or with a Creative Commons licence if your use is not covered by an exception.



Newspapers

Copy a cutting from an <u>NLA-licensed news publication</u> which can be distributed to up to 250 students.



Online resources

Link to online resources if possible. If you need to copy, check the reuse terms of the resource and request permission if necessary.



Music

We have no dedicated licence for music. If your use isn't covered by an exception, see <u>our website</u> or contact us for further advice.

Need advice? Visit our website or email library@abdn.ac.uk.



