**This accountability log is to be used as a guide and can be altered accordingly in consultation with the Clinical Trials Pharmacist and Sponsor. This accountability log should be used when the medicinal product is dispensed and issued to the participant at ward/clinic level by a delegated member of the research team. All necessary areas must be completed. All MP returned to the team should have a compliance check completed and documented prior to return to pharmacy. Pharmacy will also use this form for accountability and it should be returned for inclusion in the pharmacy file.**

**<<Insert Trial Title>>**

|  |  |
| --- | --- |
| **Chief Investigator:** |  |
| **Sponsor Reference Number:** |  |
| **REC Reference Number:** |  |
| **R&D Reference Number:** |  |
| **CTA Reference Number:** |  |
| **EudraCT Number:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of Project:** |  |  | **Medicinal Product:** |  |
| **Investigator:** |  |  | **Strength:** |  |
| **EudraCT No:** |  |  | **Form:** |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **To be used when MP is dispensed** | | | | | | | **To be used when MP is returned** | | |
| **Date** | **Participant number** | **Quantity** | **Batch number** | **Expiry date** | **Dispensed by** | **Checked by** | **Date** | **Quantity** | **Checked by** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |